

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Vidhyavardhini's Annasaheb Vartak College of Arts, K.M. College of Commerce, E.S.A. College of Science
1.2 Address Line 1	Vasai Road (W)
Address Line 2	--
City/Town	Dist. Palghar
State	Maharashtra
Pin Code	401202
Institution e-mail address	avct23_principal@rediffmail.com avacsciqac@gmail.com
Contact Nos.	0250-2332017
Name of the Head of the Institution:	Dr K. N. Ghorude

Tel. No. with STD Code:

0250-2332017

Mobile:

+919869900766

Name of the IQAC Co-ordinator:

Dr. P. Shashidharan

Mobile:

9867789518

IQAC e-mail address:

avacsciqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10868

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

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1.5 Website address:

www.avc.ac.in

Web-link of the AQAR:

www.avc.ac.in/pdf/aqar/AQAR_2014-15.pdfFor ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.2	Feb 2004	5 yrs.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

14/07/2004

1.8 AQAR for the year (*for example 2010-11*)

2014 - 2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2013 – 14 submitted on 29/01/2015 (DD/MM/YYYY)
- ii. AQAR 2012 – 13 submitted on 29/01/2015 (DD/MM/YYYY)
- iii. AQAR 2011 – 12 submitted on 22/01/2015 (DD/MM/YYYY)
- iv. AQAR 2010 – 11 submitted on 21/01/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	Bachelor of Banking & Insurance, Bachelor of Management studies, B.Sc(Comp. Sc), B.Sc(IT), B.Sc(Bio-tech), M.Sc(Comp. Sc), M.Sc(), M.A(History), M.A(Economics), M.A(Marathi), M Com								

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="--"/>
2.4 No. of Management representative	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="--"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>
2.8 No. of other External Experts	<input type="text" value="--"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="11"/>
2.11 No. of meetings with various stakeholders:	Faculty <input type="text" value="--"/>
	Non-Teaching Staff <input type="text" value="--"/> Students <input type="text" value="--"/> Alumni <input type="text" value="--"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="--"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="01"/> International <input type="checkbox"/> National <input type="checkbox"/> State <input type="checkbox"/> Institution Level <input checked="" type="checkbox"/>
(ii) Themes	<input type="text" value="Building of team spirit and working towards a common goal."/>

2.14 Significant Activities and contributions made by IQAC

<p>Workshop held for awareness in developing team spirit and work towards a common goal.</p> <p>Borewell dug to water garden.</p> <p>Time-table modified for better utilization of time by students.</p> <p>Suggestions to management:</p> <ul style="list-style-type: none"> • Requirement for separate IQAC room and cabins for one member departments • Rain water harvesting plan • Enclosing of shooting range for better safety of students • Free gymnasium with modern equipment to be opened for both staff and students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>Appointment of lady gym instructor for girls put forward.</p> <p>Shifting of girls' common room adjacent to girls' wash room was suggested.</p> <p>Requirement for a separate room for conducting Board and University exams were suggested to management.</p> <p>For better entry and exit to the newly renovated auditorium the demolition of badminton court was suggested.</p> <p>Expansion of Physics and Chemistry laboratories.</p>	<p>Research Centre for Economics inaugurated</p> <p>More awareness given to students about e-library facility.</p> <p>Convocation held on behalf of University.</p> <p>Auditorium renovated with state-of-the-art technology</p>

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

A room in the new building was converted to the Research Centre for Economics.

Notices were displayed and circulated in the classrooms about the e-library facility started.

The conversion of the room adjacent to the girls' washroom is under process.

The provision of a separate room for Board and University examination is under consideration.

The badminton court was relocated behind the new building.

The adjoining space next to the Chemistry laboratory was enclosed and the existing lab was expanded. The space adjoining the Physics lab was also enclosed and the existing lab expanded to accommodate about 20 students.

The auditorium was fitted with new cushioned chairs placed in a graded manner. It was air-conditioned; modern acoustic technology was employed.

A room on the ground floor of the new building was allocated for the gymnasium.

Part – B

Criterion – I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02			
PG	07		07	
UG	08		05	
PG Diploma	--			
Advanced Diploma	--			
Diploma	--			
Certificate	--			
Others	--			
Total	17		12	
Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~/Elective option / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Updated as per the advice from BOS constituted by teachers of constituent colleges of University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M. Sc. By research (Zoology) 1st student admitted.

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51+1	31+1	20	Nil	--

2.2 No. of permanent faculty with Ph.D.

16+2 on probation

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	09	--	--	--	03	--	--	05	12

2.4 No. of Guest and Visiting faculty and

27 (UG & PG)

Temporary faculty

39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level
Attended	03	03	02	01
Presented papers	04	04	04	--
Resource Persons	--	--	--	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Each department follows different strategy to enhance and cultivate interest in students. For example, Physics department takes students for visit to National research institutions, demonstrates computer simulated experiments, demonstrates and makes students perform experiments beyond syllabus; students are encouraged to take part in various scientific camps like NIUS, summer camp in other institutions like CBS for improving competence.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University norms / There exists an unfair means committee to check malpractices.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	01	05
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2.10 Average percentage of attendance of students

60%

2.11 Course/Programme wise distribution of pass percentage :

Since the commencement of the Credit Based Semester Grading System, students are awarded grades from O to E in descending order. Stated below are our percentages in grades and not in division:

TYBA/BCom/BSc Results:

Title of the Programme	Total no. of students appeared	Total no. of students passed	Grade							
			O	A	B	C	D	E	Fails	%age of passing
TYBA	284	192	05	55	78	43	10	01	92	67.61
TYBCom	439	319	Nil	119	117	75	08	Nil	120	72.66
TYBSc	197	155	22	62	55	16	Nil	Nil	42	78.68
TYBSc (I.T.)	59	47	02	13	15	16	01	NA	12	879.66
TYBSc (Comp. Sc)	24	09	Nil	04	03	02	Nil	NA	15	37.50
TYBSc (Biotech)	28	24	02	08	05	09	Nil	NA	04	85.71
TYBMS	51	28	01	05	08	14	Nil	NA	23	54.90
TYBCom (Banking & Insurance)	55	52	Nil	21	22	09	Nil	NA	03	94.55

FY/SYBA/BCom/BSc results:

Title of the Programme	Year	Total No. of Students Appeared	O	A	B	C	D	E	Fails/ATKT	Fails	% of passing
FYBA SEM I	OCT. 2014	505	1	16	30	38	30	9	381	17	24.55
FYBA SEM II	MAR. 2015	491	3	29	37	38	45	14	325	31	33.81
FYBCOM SEM I	OCT. 2014	529	6	63	49	50	25	7	329	1	37.81
FYBCOM SEM II	MAR. 2015	527	9	67	78	55	41	8	269	3	48.96
FYBSC SEM I	OCT. 2014	500	1	34	34	17	2	0	412	27	17.60
FYBSC SEM II	MAR. 2015	513	9	59	46	34	1	0	364	14	29.04
SYBA SEM III	OCT. 2014	307	2	17	48	55	28	3	154	1	49.84
SYBA SEM IV	MAR. 2015	300	6	43	70	52	28	4	97	8	67.67
SYBCOM SEM III	OCT. 2014	436	2	71	80	73	32	9	169	7	61.24
SYBCOM SEM IV	MAR. 2015	441	5	104	83	85	32	4	128	2	70.98
SYBSC SEM III	OCT. 2014	260	7	42	28	21	3	0	159	5	38.85
SYBSC SEM IV	MAR. 2015	262	4	54	44	25	3	0	132	3	49.62
FYBBI SEM I	OCT. 2014	68	1	8	15	11	3	0	30	0	55.88
FYBBI SEM II	MAR. 2015	68	4	15	13	6	2	0	28	0	58.82
SYBBI SEM III	OCT. 2014	59	1	16	18	11	3	1	9	0	84.75
SYBBI SEM IV	MAR. 2015	59	0	6	14	13	1	0	25	0	57.63
FYBMS SEM I	OCT. 2014	69	1	11	17	5	2	0	33	0	52.17
FYBMS SEM II	MAR. 2015	69	1	13	14	12	5	0	24	0	65.22
SYBMS SEM III	OCT. 2014	65	1	16	19	4	1	1	23	0	64.62
SYBMS SEM IV	MAR. 2015	65	2	17	16	8	1	0	21	0	67.69
FYIT SEM I	OCT. 2014	91	3	14	9	4	2	0	59	1	35.16
FYIT SEM II	MAR. 2015	87	3	10	8	8	3	0	55	5	36.78
SYIT SEM III	OCT. 2014	102	1	12	14	9	1	0	65	0	36.27
SYIT SEM IV	MAR. 2015	101	1	11	12	8	2	0	67	1	33.66

Post-Graduation results:

Title of the Programme	Total no. of students appeared	Total no. of students passed	Grade						
			O	A	B	C	D	Fails	%age of passing
M.Sc. (I.T.)	15	10	Nil	01	05	03	01	05	66.67
M.Sc. (Comp. Sc.)	01	01	Nil	Nil	01	Nil	Nil	Nil	100
M.A. (Hist.)	51	51	09	31	08	03	Nil	Nil	100
M.A. (Eco.)	33	24	Nil	02	04	14	04	09	72.73
M.A. (Marathi)	21	13	Nil	02	08	02	01	08	61.90
M.Com.	28	28	05	12	06	05	Nil	Nil	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Introduced use of internet in teaching.

Smart boards in some departments.

Periodic informal meeting with heads of departments.

Use of audio visual room in library.

Use of Inflib-lib facility.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	nil
Staff training conducted by the university	nil
Staff training conducted by other institutions	nil
Summer / Winter schools, Workshops, etc.	7
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	58	NA	nil	02
Technical Staff	05			

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members attend seminars/workshops/conferences. They are allowed to implement good practices followed elsewhere. Duty leave is sanctioned for such academic purposes. Departments are motivated to take up minor/major projects. Staff members who publish books are felicitated.

3.2 Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	02	--
Outlay in Rs.			55,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals		08	
Non-Peer Review Journals	01	03	
e-Journals			
Conference proceedings	03	02	

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	01	Mumbai University	INR55,000/-	INR55,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	nil	nil	nil	nil	nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

--

3.15 Total budget for research for current year in lakhs :

From Funding agency

0.55
(Univ. of
Mumbai)

From Management of University/College

--

Total

0.55

3.16 No. of patents received this year

Type of Patent	Number	
	National	Applied
Granted		
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: NA

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

05

16

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level

27

State level

01

National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>	Life-long Learning & Extension
NCC	<input type="text" value="√"/>	NSS	<input type="text" value="√"/>	

We would like to mention here that one of our FYBA students, Rakshit Upadhyay, has published two books *Elixir of Friendship* (2015) and *Heaven In Your Eyes* (2015), both of which have been nominated for the National Literary Award. He has been invited as a guest /speaker by various institutions. He has already been a judge at various competitions. He is a member of the Film-writing Association and will soon be script-writing for various television serials and movies.

Another of our Junior College students, Siddhi Ratan Gharu, won the gold medal in Karate at the state-level school/college games. She has been selected for Government National Games.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS team along with other like-minded students and teachers imparted awareness about HIV to people of Vasai Road area.
- NSS team also camped in a village for about one week to bring awareness about cleanliness.

- Cleanliness drive in college under Swachh Bharat Abhiyan programme.
- Blood donation camp organized in college by NSS and NCC.
- One day road safety programme conducted.
- One day disaster management programme conducted.
- Programme on Yoga, meditation and stress management conducted for one day.
- 50 trees were planted.
- NCC cadets participated in crowd management during festivals alongside the Police.
- NCC cadets also participated in EKTA rally and Police Rising Day celebrations.

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	48,562 sq. mts.		Management	48,562 sq. mts.
Class rooms	43			43
Laboratories	14			14
Seminar Halls	01	01		02
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	02			
Value of the equipment purchased during the year (Rs. in Lakhs)	10,43,038			
Others – Rifle-shooting range & enclosure	01			

4.2 Computerization of administration and library

Result of college is computerized. Online Question Paper of University is downloaded and printed 1 hr before the scheduled time. College website was launched. Library data is fully computerized. Computation of salary and accounting in office is also computerized. Employee PF accounts are being updated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books + Reference Books	59674 1008	25,09837 7,05425	1156	4,41,034		
e-Books + e-Journals			Nlist Data	Rs 5000/- Per year		
Journals	NA	208302	83	NA		
Digital Database						
CD & Video	102	4428	111	NA		
Others(Braille Books)			153	NA		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	212	06	03	50	nil	02	23	
Added								Research Centre in Economics
Total	212							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers are creeping into various departments. Teaching and non-teaching staff are becoming computer friendly. Teaching staff are encouraged to provide soft copy or printout of QP. Even social science teachers are encouraged to learn new application software like latex.

4.6 Amount spent on maintenance :

i) ICT (License Fee for OS)

Rs. 9,39,500

ii) Campus Infrastructure and facilities

Rs.12,78,411

iii) Equipments(Transformer + CCTV)

Rs. 10,43,038

Lab. Equipments

Rs. 1,56,394

iv) Others(Furniture & Fittings)

Rs. 7,86,021

Total :

Rs. 42,03,364

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are reminded about facilities available through notices, website and alpha-numeric displays.

5.2 Efforts made by the institution for tracking the progression

Class test and semester exam progress is monitored by observation. Results are made known to heads of departments who in turn ask concerned faculty to interact personally with the stakeholder. If needed parents are also briefed.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4114	407	10	nil

(b) No. of students outside the state

12

(c) No. of international students

--

Men (UG)	No.	%	Women (UG)	No	%
	1912	46.48		2202	53.52

Last Year						This Year (UG)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1980	46 4	24 3	295+ 696	02	3861	1858	478	318	951+ 509	NA	4114

Demand ratio

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Individual departments provide students with information about competitive tests and other related fields the students can look forward to.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations NA

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

There exists a career guidance cell which takes care of this part.

No. of students benefitted

NA

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	148	03	48%

5.8 Details of gender sensitization programmes

Women's Development Cell of the college is active. Students take part in various competitions at college, University level.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	
Financial support from government	NA	INR44,93,690
Financial support from other sources	15	INR1,80,655
Number of students who received International/ National recognitions	03 – INSPIRE Scholars	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: There are no major grievances of students.

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To provide affordable quality higher education to all students of Vasai and adjoining tribal areas.

To promote higher education of girls.

To instill self confidence in students of this region, especially girls.

To create social awareness in students regarding inequalities created by social and economic factors.

6.2 Does the Institution have a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed by Board Of Studies in the University. The BOS is constituted of teachers from colleges. The affiliated colleges implement the curriculum developed by the BOS. BOS also conduct workshops for other teachers. Four of our teachers are members of various BOS. A total of six members are in the Syllabus Committees of their subjects.

6.3.2 Teaching and Learning

Problems of weak students are taken up. Needy students are given the facility of Book Bank in the library. In extreme cases, the management gives financial assistance to such students.

Faculty use models to make concepts lucid. Additional vacation classes are conducted if needed. Visits to national institutes of importance are also arranged by some departments.

6.3.3 Examination and Evaluation

As per University norms, examinations are carried out at the end of the semester. Class tests are also conducted during the course work. For evaluation the performance in tests and examination along with the attendance is considered.

6.3.4 Research and Development

Teaching staff of various departments attend professional development programmes conducted by the Academic Staff Colleges. Many are eagerly taking up research work. Teachers are encouraged to apply for major and minor projects supported by University, UGC, DST and other agencies. Teachers are also carrying out research for obtaining M Phil and Ph D degree. The teachers also attend seminars, workshops and conferences conducted at the University, state, national and international level. Teachers are extended financial support and duty leave is sanctioned for this purpose.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library is spacious with copious amount of books and ICT facility. Current internet infrastructure is limited. Being member of 'inflibnet', staff and students are able to access soft version of many international reference books. A separate website of library is available for students.

6.3.6 Human Resource Management

For smooth functioning of the college various committees are formed. Over and above the normal teaching work teachers man these committees. Teachers also engage bridge courses and additional classes to help students.

6.3.7 Faculty and Staff recruitment

Stipulated guidelines of UGC and state government is strictly adhered to while recruiting teaching and non-teaching staff.

6.3.8 Industry Interaction / Collaboration

Industrial visits are undertaken by students.

6.3.9 Admission of Students

The admission committee constituted by the Heads of Departments and senior faculty of the department to assist the HOD. Where demand is more than seats available, a merit list is prepared. In other cases, admission is given on a first come first served basis.

6.4 Welfare schemes for

Teaching	No
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	Yes	Padhye & co.	Yes	Divekar & co.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

✓

For PG Programmes

Yes

No

✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N A

6.11 Activities and support from the Alumni Association

Efforts are on to activate the Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

No formal PTA formed. However parents approach and discuss with concerned faculty and/ or regarding problems faced by their wards.

If necessary the department heads call concerned parents to update about their child's progress.

6.13 Development programme for support staff

Non-teaching support staff are given opportunity to hone their skills. Some lab-assistants have developed skills to repair instruments, detect and repair electrical faults etc. Some peons have developed computer skills that they help exam committee in their normal routine work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Though Vasai is a water scarce region effort is taken to plant trees.

The campus is a smoking free zone.

Janitors are appointed to keep campus clean.

Borewell dug for watering plants.

Rain water harvesting initiative started.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

CCTV coverage of classrooms and main building. This has remarkably helped the institution to monitor and maintain discipline.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Research Centre for Economics was inaugurated in the new building.

Information about the e-library facility was spread among the students.

The provision of a separate room for Board and University examination has been considered at the management level.

The badminton court was relocated behind the new building.

The expansion of Chemistry and Physics laboratories has begun.

The auditorium was renovated completely.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Open door policy is observed in the college. Students interact freely with their teachers in the staff room and staff and students can approach the Principal or any member of the office staff as and when they wish to.

Outstanding faculties are felicitated on Teachers' Day. Those who author books / publish articles are also felicitated.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Rain water harvesting plan is in the offing.

Borewell dug for watering garden and plants.

Trees are planted.

Environmental audit is undertaken by Botany students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

Almost every department of the college has a faculty member with a doctoral degree. Many are pursuing the same.

The proximity of the college to the railway station and bus stand makes the college easily accessible.

The college library has large collection of books, magazines, etc..

There is a gymnasium with modern equipments for the use of staff and students.

Weaknesses:

There is less compatibility of teaching and non-teaching staff with upcoming technology in higher education.

The institution has a limited number of publications with high impact factor.

The college is yet to establish collaboration with industry.

The college has no hostel facilities.

Common rooms for girls are small compared to strength of students.

There is no boys' common room.

Opportunities:

The institution is a place for all underprivileged sections of the region to get an opportunity to grow and acquire self-esteem under the vision and mission of the college.

There is large scope for professional consultancy and collaboration with industry.

Challenges:

The college needs to continue to provide quality education keeping abreast with the fast-changing technology. The college has to be brought at par with world standards of learning as well.

The staff has to help bridge the gap between students hailing from extremely diverse backgrounds.

The energy and talent of the alumni has to be utilized for the institution.

8. Plans of institution for next year

Develop interaction with industries. Make Alumni Association active.

Name _____

Name _____

*Signature of the Coordinator, IQAC*_____
*Signature of the Chairperson, IQAC*_____

ANNEXURE I
Academic Calendar
2014-15

First Term:	9 June to 18 October 2014
Second Term:	3 November 2014 to 30 April 2015
1. Sale of admission forms	31 May 2014 to 14 June 2014
2. Submission of admission forms	16 June 2014 to 19 June 2014
3. First Merit List	19 June 2014
4. Acceptance of fees	21 June 2014
5. Second Merit List	21 June 2014
6. Acceptance of fees	24 June 2014
7. Third Merit List	24 June 2014
8. Acceptance of Fees	27 June 2014
9. Commencement of lectures of SY & TY	11 June 2014
10. Commencement of lectures of FY	1 July 2014
11. First Internal Test	19 August to 23 August 2014
12. Old ATKT exam	15 September to 8 October 2014
13. Semester End exam (Term I)	22 September to 15 October 2014
14. Semester End Practical Exam	22 September to
15. Annual Social Gathering	22, 23 December 2014
16. Second Internal Test	19 to 23 January 2015
17. Old ATKT exam	16 to 28 February & 1 to 13 April 2015
18. Semester End exam (Term II)	2 March 2015 to 25 March 2015
19. Additional Sem I & III (Internal)	26 to 30 March 2015
20. Additional Sem I & III (Written)	1 to 15 April 2015
21. Additional Sem II & IV (Internal)	18 to 20 June 2015
22. Additional Sem II & IV (Written)	10 to 20 June 2015

Dr. K. N. Ghorude
Principal

ANNEXURE II

A.V. College of Arts, K. M. College of Commerce, E. S. A. College of Science, Vasai Road, Palghar

STUDENT FEEDBACK FORM

Department of _____

T.Y.B. _____

Academic Year: _____

Please rate the teachers on the following attributes using the 10 point scale shown:

10	9	8	7	6	5	4	3	2	1
↓									↓
Excellent									Very poor

Name of the Teacher: _____

	Paper Nos. of Subjects taught →				
	Attributes of teacher				
1	Communication skills & language of the teacher				
2	Interest generated by the teacher				
3	Ability to provide a broader perspective to the course material				
4	Accessibility of the teacher in and out of the class				
5	Guidance in the use of reference material				
6	Use of older question papers or giving new questions				
7	Ability to prepare student for examinations				
8	Knowledge base of the teacher				
9	Sincerity/ Commitment of the teacher				
10	Overall rating				

Signature of student with date

Student Admission Receipt No.: _____

FEEDBACK

The college had no formal feedback earlier. But from 2014-15, teachers were advised to circulate the above form among the third year students towards the end of the academic year and obtain feedback. To allay the fear of students of revelation of identity, they were to sign and state their Admission Receipt No. rather than their names. This would help in verifying the authenticity of the student when required, while keeping his/her identity confidential.

These feedback forms will be circulated to the second year students also from the academic year 2015-16.