The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year.(For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)
1. Name of the Institution   Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science

- Name of the Head of the institution :Dr. Santosh A. Shende

- Designation: Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.:   0250-2332017

- Mobile no.: 9850487002

- Registered e-mail: t23avcollegevasai@gmail.com

- Alternate e-mail :avct23_principal@rediffmail.com

- Address   :Navghar Road,

- City/Town   : Vasai Road (W), Dist. Palghar

- State/UT   : Maharashtra

- Pin Code   :401202

2. Institutional status:
- Affiliated / Constituent: Affiliated to the University of Mumbai
- Type of Institution: Co-education/Men/Women: Co-education
- Location :Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing

(please specify)
Our college is recognized under the UGC 2f and 12 (B) norms. It is a government-aided college, funded by the Government of Maharashtra and affiliated to the University of Mumbai. After the first cycle of NAAC, the college started 5 self-financed courses, all affiliated to the University of Mumbai.

- Name of the Affiliating University: University of Mumbai
- Name of the IQAC Co-ordinator : Dr.Gangambika C. Savagaon
- Phone no. : 0250332017
- Alternate phone no.: --

- Mobile: 9869638510

- IQAC e-mail address: iqac@avc.ac.in

- Alternate Email address: avct23_principal@rediffmail.com

3. Website address: avc.ac.in
Web-link of the AQAR: (Previous Academic Year):
   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

   http://www.avc.ac.in/naac/AQAR_2017-18.pdf

4. Whether Academic Calendar prepared during the year? No

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B+	77.20	2004	from:16/02/2004 to: 16/02/2009
2nd	B++	2.83	2016	from:04/11/2016 to: 04/11/2021
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 14/ 07/ 2004

7**.** Internal Quality Assurance System

7.1Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & duration	Number of

IQAC		participants/beneficiaries
No activity was planned under the IQAC after the NAAC Peer Team Visit		

8. Provide the list of funds by Central/ State Government- None

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
National Service Scheme (NSS)	NSS activities and annual camp	Ministry of Youth & Sports Affairs, Government of India	2017	Rs. 85000/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/~~No~~:

   *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 0

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
~~Yes~~/No
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes   No   √

          If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

∗Nil

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∗

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

14. Whether the AQAR was placed before statutory body?   ~~Yes~~ /No:

   Name of the Statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
~~Yes~~**/No:**   Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

       Year: 2017-18   Date of Submission: 26/12/2018

17. Does the Institution have Management Information System?
   Yes √   **No**

   If yes, give a brief description and a list of modules currently operational.
   (Maximum 500 words)

The college is part of the MIS of the Directorate of Higher Education, Maharashtra State. Its user name is Principalavc. It has been using the System since the last few years. It uses 2 modules, viz., of Staffing Information and Academic Information. The college fills up the requisite information, usually, in the month of February. The following heads are filled under the Staffing Information:

1. General details of the office/institute
2. Details of courses conducted in the institute
3. Total approved seats
4. Details of approved seats, designation-wise
5. Details of approved seats, subject-wise

The following heads are filled under the Academic Information:
1. Details of research activities in the institution – PhD
2. Details of M.Phil. students
3. Details of student enrolment in different courses
4. Details of minority students enrolment

5. Details of physically handicapped students enrolment
6. Details of hostel facility
7. Details of scholarship availing students
8. Details of availability of Physical Education facilities
9. Details of library
10. Details of physically handicapped students and expenditure thereon
11. Details of examination results
12. Breakup of fees received
13. Expenditure status of Plans Scheme

The college also follows the guidelines of online admissions and enrolment of students with the University of Mumbai. The results of the first and second year are also sent online to the University for consolidation at the third year level (the University grants degrees to students on the cumulative performance of all 6 semesters).

The marks of the Internal Tests / Projects of third year students are filled in online at the University of Mumbai portal for the same.

The question papers of the semester end exams of all three years is sent online by the University by the Digital Exam Paper Delivery (DEPD) system i.e. Web link delivery of question papers.

CRITERION I–CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of all the academic programmes is followed by the college as per the recommendation of the Board of Studies (BoS) of the University. Many senior teachers are the members of the Boards of Studies who meet periodically and update the curriculum in accordance with social relevance and demand of the time. The college has the following tools for effective delivery of curriculum.

a. The Principal of the college holds a General meeting of the teaching staff at the beginning of every year and appraises the essentials of curriculum planning.

b. The Heads of different Departments call departmental meetings wherein the syllabus and the papers are discussed and the teaching process is planned.

c. Number of lectures and the weightage of the topics are followed as per the guidelines in the syllabus.

d. The timetable committee furnishes a well-assembled timetable for each course of both Undergraduate (UG) and Post graduate (PG) classes.

e. Each Head of the Department draws up a timetable of his/her department and it is formally approved by the Principal.

f. Faculty members prepare their lectures as per the syllabus and teach according to the allocated time-table under the guidance and a watch of the Head of the Department.

g. Each faculty member submits syllabus completion form at the end of every semester.

h. The institution has got a well-equipped and extremely rich library for the advantage of the students.

i. The learners are encouraged to visit the library and avail the resources like books, magazines, eBooks, online journals subscribed by the library.

j. Appropriate and sufficient instrumentation service is provided to the students in Science section for their practical classes.

k. The Computer Science and Information and Technology Departments are fully equipped with latest computers and internet services for the practicals of the students.

l. Industrial visits and field visits are organised by different departments to make the implementation of the curriculum effective.

m. Besides, the classroom instruction methods comprises of conventional as well as advanced methods i.e. use of Information and Technology (ICT) as per the requirements of different disciplines.

n. For the effective delivery of the curriculum, the following teaching methods are used by the teachers:
   i. Chalk and talk method
   ii. Circulation of the handouts in the classroom by the teachers
   iii. Group discussion and debates among the students during the class
   iv. Just in time teaching
   v. The teachers make WhatsApp groups of the students and to share articles and videos pertaining to their subjects.

vi.	The students are also assigned to write projects with the intention of inculcating research culture in them.
vii.	PPTs, Skit Presentations, Seminars, film shows on the prescribed texts
viii.	Guest Lectures
ix.	The students are encouraged to refer department libraries

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
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1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
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1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
All programmes of B.A., B.Com., B.Sc., B.Sc. (IT), B.Sc. (CS), B.Sc. (Bio-Tech), B.M.S., B.B.I. The third year follows the CBSGS of the University.	At the first and second years as per University of Mumbai guidelines.	M.A. (History) M.A. (Econo mics) M.Com**.**	June 2016 for first year June 2017 for second year	First and second years	History (Sem I & II) Economics (Sem III & IV) M.Com. (Sem III & IV)
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	--	--

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
--	--	--

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
TYBSc. (Zoology) (Project- Marine Science)	22
T.Y.B.Sc. (Bio-tech) (Project- Sule Vineyards, Nashik)	48

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/~~No~~	~~Yes~~/ No	~~Yes~~/ No	~~Yes~~/ No	~~Yes~~/ No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

At present the feedback is collected by some departments from the students with reference to course content, teacher's quality of teaching, syllabus completion and organisation of lectures. All the students submit their individual opinion about the course content and other queries by means of specific questionnaires. The departments circulate the feedback forms towards the end of the academic year and collect them in a short period. The Head of each department facilitates the distribution of these forms among the students for the purpose of evaluation. The analysis is done at the departmental level using discussion method amongst the colleagues. If there is any deficiency on the part of the teacher, it is communicated to the concerned teacher by the Head of the Department. Attempt is made to improve the situations and finally making teaching and learning more enjoyable and effective. Although the feedback system for the stakeholders like employers, alumni, and parents is in a formalizing stage, the informal responses conveyed to the Principal, Vice-Principals, teachers and the office staff of the college are taken into consideration and efforts are made to make teaching learning process more student oriented.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
1. F.Y.B.A.	480	514	514
2. S.Y.B.A.	360	389	318
3. T.Y.B.A.	360	309	260
4. F.Y.B.Com.	480	935	485
5. S.Y.B.Com.	480	405	385
6. T.Y.B.Com.	480	436	432
7. F.Y.B.Sc.	240	592	252
8. S.Y.B.Sc.	240	176	167
9. T.Y.B.Sc.	240	235	202
10. F.Y.B.Sc. IT	138	535	134
11. S.Y.B.Sc. IT	138	89	89
12. T.Y.B.Sc. IT	120	93	93
13. F.Y.B.Sc. CS	72	168	69
14. S.Y.B.Sc. CS	65	38	38
15. T.Y.B.Sc. CS	60	39	39
16. F.Y.B.Sc. Biotechnology	42	149	38
17. S.Y.B.Sc. Biotechnology	42	28	28
18. T.Y.B.Sc. Biotechnology	35	28	28
19. F.Y.B.M.S.	132	419	123
20. S.Y.B.M.S.	72	63	63
21. T.Y.B.M.S.	72	70	70
22. F.Y.B.B.I.	132	286	113
23. S.Y.B.B.I.	72	57	57
24. T.Y.B.B.I.	72	62	62
25. M.Sc. IT Part – I	20	07	07
26. M.Sc. IT Part – II	23	23	23
27. M.Sc. CS Part – I	20	04	04
28. M.Sc. CS Part – II	20	06	06
29. M.Com. Part – I	60	58	58
30. M.Com. Part – II	60	54	54
31. M.A. Economics Part – I	60	48	48
32. M.A. Economics Part – II	60	30	30
33. M.A. History Part – I	100	61	61
34. M.A. History Part – II	100	44	44

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017 - 18	4058	335	92	Nil	25

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers usingICT foreffective teaching with Learning Management Systems (LMS), E-learningresourcesetc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
121	40	•E-books •E-Journals •Classroom assignments by ICT tools like Smartphone's etc. •As the library makes available. •Social networking sites like YouTube, WhatsApp •PowerPoint presentation •Projector •Laptop •Computors •CD's •Flex •OHP •Wifi router	07	02	•Films based on novels and plays prescribed for study are shown to students •We encourage students to share good YouTube films on grammar or English language and share these on our WhatsApp group. •Recommended for watching specifics syllabus videos. •Movies, dramas and videos shown •Internet, use of URL for references

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

All the staff do their bit of mentoring students, but we have not kept a written record of the same

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
4393	117	1:37.55

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
67	50	17	07	20

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017 - 18	Prof. Dr. K. N. Ghorude	Principal	Bharat Shiksha Ratan Award for Best Personalities

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
FYBA	3A00141 3A00142	I II	28.11.2017 23.04.2018	08.02.2018 25.05.2018
FYBCOM	2C00141 2C00142	I II	28.11.2017 23.04.2018	25.01.2018 18.05.2018
FYBSC	1S00141 1S00142	I II	28.11.2017 23.04.2018	07.02.2018 26.05.2018
SYBA	3A00143 3A00144	III IV	20.11.2017 04.05.2018	22.01.2018 25.05.2018
SYBCOM	2C00143 2C00144	III IV	20.11.2017 04.05.2018	23.01.2018 17.05.2018
SYBSC	1S00143 1S00144	III IV	20.11.2017 04.05.2018	24.01.2018 26.05.2018
FYBMS	2M00151 2M00152	I II	28.11.2017 23.04.2018	03.02.2018 19.05.2018
FYBBI	2C00341 2C00342	I II	28.11.2017 23.04.2018	02.02.2018 17.05.2018
FYIT	1S00251 1S00252	I II	28.11.2017 23.04.2018	10.02.2018 21.05.2018
FYCS	1S00151 1S00152	I II	28.11.2017 23.04.2018	09.02.2018 21.05.2018
FYBT	1S00161 1S00162	I II	28.11.2017 23.04.2018	25.01.2018 17.05.2018
SYBMS	2M00153 2M00154	III IV	20.11.2017 04.05.2018	25.01.2018 18.05.2018
SYBBBI	2C00343 2C00344	III IV	20.11.2017 04.05.2018	30.01.2018 17.05.2018
SYIT	1S00253 1S00254	III IV	20.11.2017 04.05.2018	31.01.2018 21.05.2018
SYCS	1S00153 1S00154	III IV	20.11.2017 04.05.2018	31.01.2018 21.05.2018
SYBT	1S00163 1S00164	III IV	20.11.2017 04.05.2018	31.01.2018 21.05.2018
TYBCOM	2C00145	V	29.11.2017	19.02.2018
	2C00146	VI	12.04.2018	08.07.2018
TYBA	3A00145	V	20.11.2017	21.02.2018
	3A00146	VI	24.04.2018	21.08.2018

TYBSC	1S00145	V	24.11.2017	16.02.2018
	1S00146	VI	25.04.2018	03.07.2018
TYBSC (IT)	1S00235	V	24.11.2017	14.02.2018
	1S00236	VI	03.05.2018	25.06.2018
TYBMS	2M00155	V	22.11.2017	22.02.2018
	2M00156	VI	27.04.2018	27.06.2018
TYBBI	2C00345	V	22.11.2017	14.03.2018
	2C00346	VI	26.04.2018	11.07.2018
TYBSC (Comp. Sc.)	1S00155	V	24.11.2017	16.02.2018
	1S00156	VI	25.04.2018	03.07.2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The various departments teach the syllabus laid down by the Board of Studies, University of Mumbai. The guidelines and methods to initiate continuous internal evaluation are done at department level. The practice enables a student to understand and comprehend each concept of study at individual level. The faculty members refer to the standard reference books prescribed by the University. The latest information is gathered by means of online resources in order to effectively implement the given curriculum. Each topic is covered in details. The number of classes for each topic is followed as per the norms mentioned in the University syllabus. Special attention is paid to slow-learners through differentiated learning process. Under the current CBCS system, some of the department introduced project based evaluation system in place of merely traditional evaluation practice.

The students' appears or term end internal examination as also for the semester and /or final examination. The assessment method of the department to be objective and faithful. The students' are given home assignments, tutorials (if any) and projects as a part of their continuous assessment process under the credit based system.

- Institutions are bound with University rule of conducting internals of 25 marks.
- Teachers have conducted class test but no official record is available.
- Presentation topics were also given to students to improve their presentation ability.
- Classroom presentation.
- Quiz Test and seminars are conducted
- Some of the staffs regularly conducts test on general knowledge so that students are aware of the world around them. This help in shaping their literary perspective.
- English department gives practice lessons and feedback given according to the work done.
- Students are guided for making notes
- Some of the departments maintain a library of sorts where library books are lent to them fro longer periods
- Students are encourage referring good reference books and making their own notes and are asked to make presentation on them. This aid in developing a deeper understanding of the concerned text as also developing their oral and cognitive skill.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is usually prepared by the IQAC at the beginning of the year and a copy of it is

given to all departments. However, this year it was not prepared.

Notices of different activities in the college are displayed from time to time on the board as well as on the LED display for the same.

Examination Time-tables are displayed on the notice boards about a month in advance.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

https://sites.google.com/site/vartakcollegeorg/Home

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
3A00141	FYBA	466	87	18.67%
3A00142		388	175	45.10%
2C00141	FYBCOM	475	245	51.38%
2C00142		459	247	53.81%
1S00141	FYBSC	235	73	31.06%
1S00142		210	77	36.67%
3A00143	SYBA	302	111	36.75%
3A00144		282	173	61.35%
2C00143	SYBCOM	375	186	49.60%
2C00144		368	240	65.22%
1S00143	SYBSC	153	82	53.59%
1S00144		151	106	70.20%
2M00151	FYBMS	123	46	37.40%
2M00152		117	77	65.81%
2C00341	FYBBI	112	48	42.86%
2C00342		107	67	62.62%
1S00251	FYIT	129	29	22.48%
1S00252		124	38	30.65%
1S00151	FYCS	67	32	41.76%
1S00152		60	25	41.67%
1S00161	FYBT	34	20	58.82%
1S00162		33	23	68.70%
2M00153	SYBMS	61	43	70.49%
2M00154		60	34	56.67%
2C00343	SYBBBI	57	38	66.67%
2C00344		57	30	52.63%
1S00253	SYIT	88	34	38.64%
1S00254		86	36	41.86%
1S00153	SYCS	38	23	60.53%
1S00154		38	27	71.05%

1S00163		28	17	60.71%
1S00164	SYBT	26	22	84.62%
3A00145/46	TYBA	260	216	83.07%
2C00145/46	TYBCOM	452	350	77.43%
1S00145/46	TYBSc	200	146	73.00%
1S00235/36	TYBSc IT	93	57	61.29%
2M00155/56	TYBMS	70	58	82.86%
2C00345/46	TYBCOM(BBI)	62	59	95.16%
1S00155/56	TYBSC CS	39	26	66.67%
1S00165/66	TYBSC BT	28	24	85.71%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Although some departments take feedback from students, the college has not made a survey of student satisfaction. We have uploaded a sample of the Student Feedback form of the Dept. of Information Technology. The webpath of the same is http://avc.ac.in/iqac/studend%20feedback%20form%202016-17.pdf.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations
Nil

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (**IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
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3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
--	--	--	--	**--**

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
--	--	**--**

Name of the Start-up	Nature of Start-up	Date of commencement
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3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

The management felicitates teachers for their achievements at the time of the Convocation of students

of the college.		
State	National	International
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3.3.2 Ph. Ds awarded during the year *(applicable for PG College, ResearchCenter)*

Name of the Department	No. of Ph. Ds Awarded
Zoology	01

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Zoology	01	-
	Commerce	01	4.42
International	Physics	01	-
	Zoology	05	6.86
	English	02	4.197, 5.2
	BMS & B.Com (B & I)	02	-

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Manohar Bhagirath - Mathematics	02
Dr.Abhilasha Magar - Information Technology [BMS & B.Com (B & I)]	02
Bhavana Chauhan - BMS	01
Bhavana Chauhan - B.Com (B & I)	01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

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3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
--	--	--	--	--	--	--

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	03	02	23	
Presented papers	03	01		
Resource Persons			01	

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

DLLE			
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
First Term Training Program	SSSM Arts, Commerce College Juchandra	1	2
Short Film Making Program Guidance	College	1	18
Field Co-ordinator Visit	Mumbai University	1	18

NCC			
Yoga Day	NCC	03	40

NSS			
International yoga day	Shree AmbikaYogKutir	08	96
Krushi din and Van Ustav	College	03	29
Blood Donation Camp	Nair Hospital Mumbai	04	50
Voters Day	College	03	26
Disaster Management	United way Mumbai,Safe Rider Team	02	30
Vachanprerana Din	College	02	30
Indian Constitution day	College	02	49
Elocution competition on National Youth Day	College	03	33
Gandhi Jayanti	College	05	60

3.4.2 Awards and recognition received for extension activities from Government and other recognized

bodies during the year

NCC			
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Relay Race	Second Prize	University	01

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
NCC				
Rally	1 MAH ARMD SQN NCC	Swachh Bharat	03	50
NSS				
Swacchha Bharat Abhiyan	College	Cleaning of campus	02	70
International AIDS Day	College	Aids Awareness	03	57

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
--	**--**	--	**--**

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
--	--	**--**	--	**--**

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
The Oriental Insurance Company Ltd.	31/08/2017	Group Insurance	4393

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3090000	3670730

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	45670 sq.mt.	--
Class rooms	40	-
Laboratories	IT-2,CS-3,B+Z-3,PHY-3,CHEM-3,BIOTECH-2 TOTAL 16 LABS	-
Seminar Halls	02	-
Classrooms with LCD facilities	01	-
Classrooms with Wi-Fi/ LAN	05	-
Seminar halls with ICT facilities	02	-
Video Centre	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	09	-
Value of the equipment purchased during the year (Rs. in Lakhs)	790411	-
Others	14,61,984	-

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}**YES**

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
soul	**partially**	**2.0**	**2005**

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30733	NA	2620	2,94,942	33,353	2,94,942
Reference Books	69856	NA	1748	604118	71601	604118
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	108	135571	NIL	NIL	108	1,35,571
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database	1	5750	NIL	NIL	1	5,750
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Library automation	NIL	NIL	NIL	NIL	NIL	NIL
Weeding (Hard & Soft)	NIL	NIL	NIL	NIL	NIL	NIL

Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	262	05	VCPL	05	01	02	23	02	NIL
Added	16	01	--	NIL	NIL	NIL	NIL	NIL	NIL
Total	278	06	VCPL	05	01	02	23	02	NIL

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

04 MBPS (Computer Lab) and 10 MBPS (Library)

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
NIL	NIL	NIL	NIL

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5,55,000	3,24,271	30,30,000	36,67,130

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

The Purchase Committee meets as per requirement in a year to take note of the equipments and instruments needed in laboratories, sports, furniture, fixtures and fittings. It calls for quotations from different organizations and purchases goods from the best bidder. There is regular hardware maintenance for computers and software needed for laboratories, office and various departments is uploaded as and when needed. The translation of the Minutes of the Purchase Committee meetings has been uploaded on our website at the weblink http://avc.ac.in/naac/Minutes_of_Purchase_Committee_2017-18.pdf. The original documents are in Marathi.

The procedures and policies for maintaining and utilizing the library have also been uploaded on our website at the weblink http://avc.ac.in/naac/Library_Policies.pdf.

Computers are bought along with the licensed copies of Windows OS. All computers have Antivirus

software.
Regular pest control is done in library and college office.
A summary of the Annual Maintenance Contracts has also been uploaded on the college website at the weblink http://avc.ac.in/naac/AMC_Detail_2017-18.pdf.
Since there are a lot of power cuts in our area, the college has installed a generator to cater to the needs of computer labs, the office and classrooms.

Note:

1) One hardware lab in new building.

CRITERION V - STUDENT SUPPORT AND PROGRESSION 2017-18

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	1. Late Padmashree Bhausaheb Vartak Scholarship	1 Adivasi student	Rs. 250/-
	2. Late Shri C. R. Rajani Scholarship	1) 1 student who secures the first rank at the T.Y. B.Sc. Examination.	Rs. 250/-
		2) 1 student who secures the first rank at the T.Y.B.com Examination.	Rs. 250/-
	3. Rotating Trophy in the name of Late Shri C. R. Rajani	1) 1 student displaying remarkable talent in curricular &extra curricular activities including College/University Examination.	
		2) 1 student whose proficiency in Elocution Competitions and Essay Competitions conducted at the Inter-College or Inter-University level is recognised.	
	4. Late Shri Damutatya J. Patil Scholarship	1) 1 student securing the highest number of marks in Rural Development at the T.Y.B.A. Examination.	Rs. 250/-
		2) 1 student securing the highest number of marks in Marathi (Special) six papers at the T.Y.B.A. Examination.	Rs. 250/-
	5. Late R.M. Choudhari Scholarship	1) 1 student who secures the First rank at the T.Y.B.A. Examination.	Rs. 300/-
		2) 1 student obtaining highest number of marks at T.Y.B.A. in each of the following subjects: i) Economics (6 papers)	Rs. 250/- each

		ii) History (3 papers)	
		iii) Political Science (3 papers)	
		iv) Hindi (3 papers)	
		3) 1 student obtaining highest number of marks at T.Y.B.Sc. in each of the following subjects:	Rs. 250/- each
		i) Physics (6 papers)	
		ii) Chemistry (6 papers)	
		iii) Zoology (6 papers)	
		4) 1 student obtaining highest number of marks at T.Y.B.Com. in each of the following subjects:	Rs. 250/- each
		i) Computer Applications	
		ii) Economics	
	6. Late Shri Hari Laxman Kelkar Scholarship	1) 1 student obtaining the highest number of marks in Mathematics (6 Paper) at the T.Y.B.Sc. Examination.	Rs. 350/-
		2) 1 student obtaining the highest number of marks in Accountancy at the T.Y.B.Com. Examination.	Rs. 350/-
		3) 1 student obtaining the highest number of marks in English (3 Papers) at the T.Y.B.A. Examination.	Rs. 350/-
	7. Late Smt. Rajni Keshav Joshi Scholarship	1) 1 student obtaining the highest number of marks in Marathi (6 Papers) at the T.Y.B.A. Examination.	Rs. 500/-

Financial support from other sources			
a) National	OBC Scholarship	255	713794
	OBC Freeship	20	61800
	NT Scholarship	23	66015
	NT Freeship	06	17330
	SC Freeship	04	17620

	EBC	03	-
	STC	-	
	Ex-Serviceman	01	
	NSP National Scholarship	10	
	ST Freeship	20	98120
	ST e-Scholarship	155	1161635
	SBC Scholarship		
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality development (BBI)	5/8/2017	140	Dept. of Banking & Insurance & Dr. Bhavale
Personal Counselling (B.Com)	17/8/2017	39	Ideal group
Bridge Course(comp.sci)	1/8/2017	5	Computer Science Dept.
Bridge Course Mathematics(Bio-tech)	11/9/2017	16	Maths Dept.
Best out of waste	NA	21	Commerce Dept.
Android Development	12/8/2017	80	Computer Science Dept.
SEED Infotech Ltd. Aptitude Test	10/1/2018	125	Computer Science Dept.
Aptitude Test preparation	20/7/2017	190	Information Technology Dept.
Android Programming workshop	20/7/2017	192	Information Technology Dept.
Aptitude Test	10/1/2018, 10/3/2018	250 250	Information Technology Dept.
Lecture on career opportunities	14/3/2018	50	Information Technology Dept.
Kavyanand' programme	10/2/2018	110	Marathi Dept.

Career Skills	25/1/2018	32	Dept. of Banking & Insurance & Prof. Sunil Mehta

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
		-	63 BMS	NA	NA
		-	96 BBI	NA	NA
		39 Accountancy	41		02
			60(Comp. Sci)		02

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Grievances of staff and students, if they arise, are addressed to by the Principal or the staff member as soon as they are reported. Therefore, the college has not kept any record of such matters.

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
--	-	-	Capegemini, Infosys, Wipro	165	50

5.2.2 Student progression to higher education in percentage during the year

Year 2017-18	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
	48	B.A	Economics		M.A-Part I
	30	B.A	Economics	Vidyavardhini's	M.A-Part II

	61	B.A	History	Annasaheb Vartak College, affiliated to University of Mumbai	M.A-Part I
	44	B.A	History		M.A-Part II
	05	B.A	English	University of Mumbai	M.A/MBA
	58	B.Com		Vidyavardhini's Annasaheb Vartak college, affiliated to University of Mumbai	M.Com-Part I
	54	B.Com			M.Com-Part II
	116	B.Com	Accountancy	University of Mumbai	MBA,CA,CS, ICWA
	17 01	B.Sc	Physics	Homi Bhaba University/ University of Mumbai	M.Sc(Physics) M.Sc(Biophysics)
	18	B.Sc	Maths	Colleges affiliated to University of Mumbai	M.Sc (Maths)
	07	B.Sc(IT)	Information technology	Vidyavardhini's Annasaheb Vartak college, affiliated to University of Mumbai	M.Sc(IT)-PartI
	22	B.Sc(IT)	Information technology		M.Sc(IT)-PartII
	04	B.Sc(CS)	Computer Science		M.Sc(CS)-PartI
	06	B.Sc(CS)	Computer Science		M.Sc(CS)-PartII
	23	BMS		IDOL/University of Mumbai,/ LA – Trobe University Melbourne	M.Com,LLB, MBA,MMS, PGDM/Masters in Business Analytics
	16	BBI		IDOL, University of Mumbai	M.Com/MMS/MBA
	22	B.Sc(Bio-tech)	Biotech	University of Mumbai,	M.Sc

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET(Economics)	01	101834
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		

Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Sports	College	0
Cultural	College	220

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	Gold Medal	International	Karate			Gharu Siddhi Ramesh
	Gold Medal	National	Karate			Gharu Siddhi Ramesh
	Gold Medal	National	Swimming			Kadam Rakesh Ravindra
	Selected	National	Taekwondo			Gurav Saurabh Pandurang
	Selected	National	Shooting			Jaiswal Preeti Ramesh
	Selected	National	Chess			Mali NileshTearam

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a number of committees to help in the administration of the college. Some of these committees, viz., the Cultural Committee, NSS, NCC and DLLE have student representatives. The Cultural Committee selects one boy and one girl as Student Representatives from among those participating in cultural activities. These two help in encouraging fellow students to participate in various cultural activities and help the Committee when organizing an event or sending students for one in other institutes. The National Service Scheme or the NSS has one representative per unit of 100 students. In our college, we have 2 units and so, 2 representatives. The Department of Lifelong Learning and Extension (DLLE) of the University has a centre here and the committee has one representative for every 20 students. The new Maharashtra Universities Act came into force this year and we have been waiting for directives from the University regarding the formation of the new Students Council.

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No

5.3.2 No. of ~~registered~~ enrolled Alumni: **NA**

5.3.3 Alumni contribution during the year (in Rupees) **:**   **NA**

5.3.4 Meetings/activities organized by Alumni Association **:** **NA**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Marathi Vangmaya Mandal (Marathi Literary Association) is mainly managed by students. Various activities are held and teachers from the Marathi department guide students for these activities.

In the Self-financed departments and departments of Physics and History, the staff is granted permission to take students on study tours not related to the curriculum. In the Self-financed departments, the staff chooses the places to take students on industrial tours.

The management sponsors BITS, an intercollegiate fest organized and run by the students of the Self-financed departments.

The management has full faith in the teachers in guiding students and believes that the reputation of the college depends on their dedication. Therefore, there is minimum or no interference by them in teaching activities. Sanctioning of teaching aids is done wherever required. The office is headed by a Registrar who assists the Principal in the administrative affairs of the college.

Participative Management:

The college management gives funds to various science departments for purchasing and maintaining instruments and chemicals. The Knowledge Resource Centre (Library) informs departments of budgetary provision for books to each department.

The college has built a state of the art auditorium exclusively for the students where programmes are arranged for the students. Students participating in cultural activities practise in the auditorium itself. A part of the amount from fees for cultural and other activities is used to provide breakfast and/ or lunch to student participants of cultural, sports and NCC.

Departments are encouraged to arrange guest lectures for students.

Various committees manage the smooth running of the annual practices like cultural activities, sports, NSS, NCC, DLLE. There are committees like the Antiragging and the Women Development Cell for students. The College Development Cell has 15 members from the management, the Principal, the IQAC Co-ordinator, 3 elected members from the teaching and 1 elected member from the non-teaching staff, and student representatives. The Examination Committee oversees the smooth conduct of the exams and declares results in record time. These committees also give suggestions that help in institutional development.

The management felicitates teachers on Teachers' Day.

6.1.2 Does the institution have a Management Information System (MIS)?
 Yes/No/Partial:

YES

Management information system has been implemented in college as per recommendations of Government of Maharashtra with the basic objective is to understand educational status of colleges and to implement educational planning for future generation. Our Examination Centre also puts up the results on the college website. Question papers of all three years are downloaded on the day of the exam by the Digital Exam Paper Delivery (DEPD) system of the University. Teachers fill in marks of Internal Tests/ Projects of the third year online at the University of

Mumbai portal.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development:
   In our institution, some senior staff members work as members of syllabus restructuring committees in the university like History, Zoology, English, Physics and Economics. Some are members of Board of Studies in the university. The institution strictly follows the guidelines of the University.

❖ Teaching and Learning:
   While PPT, Debate, Group discussion, Lecture based teaching practices are carried out in our institute, teachers also deliver lectures and take practicals using ICT based technology. Some of the departments regularly take feedback from the students.

❖ Examination and Evaluation:
   Quality development strategies

   Choice Based Credit System CBCS (10 point) examination system has been implemented by college as per University of Mumbai guidelines.

   The Digital Exam Paper Delivery (DEPD) system i.e. Web link delivery of question papers was introduced for all Semesters from the first to third year exams during this academic year. College has implemented the above system for the smooth conduct of the examinations.

   OSM CENTRE: Since the academic year 2016-17, on screen marking of the University has been adopted by the college Third Year exam assessment. This is a system of assessment implemented for the final year Degree and PG exams.

   Centralized Assessment Program (CAP) for F.Y. /S.Y. examination was implemented as per university norms. The Examination Committee declares results within the stipulated time. The committee also facilitates for photocopying and revaluation of papers to address the grievances of the students. An Unfair Means Committee scrutinizes the malpractices committed by students during the exam and due punishment is given to the defaulter.

❖ Research and Development:
   A research and RUSA committee is appointed by the Principal of the college to strengthen and motivate the faculty members for improving and enhancing the standard of learning and research. In our college, there are two approved research centres, one in Economics and other in Zoology. Both the departments are well equipped and faculty is highly qualified with many research paper publications in national and international journals to their credit.
   Students are encouraged to participate in events organized by other colleges and the University to enhance their research activity among them.

❖ Library, ICT and Physical Infrastructure / Instrumentation:
   Our college library has organized various activities like book fair, internal library book exhibition, best user awards, library orientation programme, multi-purpose hall programme for getting knowledge and to attract more students in learning process.

The Dept of Zoology and Self-financed Courses liberally use ICT in teaching.
❖ Human Resource Management: The institution has various committees that help in the administration of the college like the Timetable committee, Campus Development Committee, Discipline Committee, Admission Committee, Examination Committee, etc., the members of which are teachers who work in addition to their teaching and assisting students. The college celebrates International Yoga Day, Diwali Pahat (meaning 'Diwali Dawn' which is celebrated in the college as a cultural programme exclusively for teachers), Women's Day, Constitutional Day, etc. The purpose of these events to create awareness in students and teachers. Teachers are encouraged to participate in national and international workshops, seminars and conference and various faculty development programmes.
❖ Industry Interaction / Collaboration : No
❖ Admission of Students: Admissions to the institution are online as per University norms. Students then buy the prospectus and fill in the form therein. Students are admitted purely on merit basis. The admissions are filled in according to proper government roster and guidelines by the university.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development: Our administrative staff has computer and internet facility. The college uses the MIS for administrative purposes. Question papers of semester end exams of the college of all three years and practical exams of Computer Science and Information Technology are sent online by the University. College library is equipped with Wi-Fi facility for the use of staff and students. Students can access information and some necessary documents on college website. The college premises are under CCTV surveillance. All teaching and non-teaching staff records their attendance through biometric system.
❖ Administration: The Principal is the administrative and academic head of the institution. He is assisted by the Registrar of the college in the administration. With an efficient office staff to manage the everyday affairs of the college and dedicated teachers and sincere students, the college has earned a reputation of being one of the best colleges in the University of Mumbai. It was awarded the Best College citation by the University in 2015-16.
❖ Finance and Accounts: Fully equipped computerized methods are followed to keep records of all finances of the college. Advanced software is used to keep scanned documents and budget transactions accurate. The management checks, verifies the finance and accounts section periodically. Accounts are maintained regularly and in accordance with the Act and rules. Receipts and disbursements are shown correctly in the accounts. The cash balance and vouchers are in agreement with the accounts. A register of movable and immovable properties is maintained and changes in it are communicated to the regional office from time to time. Tenders are invited for repairs or construction involving expenditure exceeding Rs. 5000/-. The budget is filed in the form provided by Rule 16A.
❖ Student Admission and Support: The college follows the admission procedure as per University norms. An Admission Committee of teachers spearheads the admission procedure in the college. The college adheres to the admission schedule sent by the University. The fees charged are also as per University guidelines only, with concessions given to the Reserved Category students. The management has a Students Aid Fund for the benefit of economically

backward students irrespective of caste.

❖ Examination:

Implementation of e-governance in examination:

An exclusive room is provided with CCTV surveillance to maintain confidentiality according to University norms. The room is equipped with computers and laptops with webcams, printers and photocopiers.

To meet with OSM requirement, the college has taken a proactive initiative and set up a well-furnished OSM centre for onscreen marking for the Third Year and PG exam assessment. Our college OSM centre is utilized by teacher examiners from the neighbouring colleges and teachers from far-off colleges who stay close by.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Teachers are permitted to attend workshops, seminars and conferences at University, State, national and international levels. They are encouraged to participate in Orientation Programmes, Refresher Courses and Short Term Courses. Their travel allowances are reimbursed by the college. Teachers avail of Faculty Development Programme of the UGC. Delay in the payment of UGC funds is taken care of by the management, which makes part payment to the concerned teacher/s.

Year 2017-18	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
1	Miss Minakshi Bhatu	Orientation course	University of Mumbai	Rs. 2780
2	Dr. W Shah	Orientation course	University of Mumbai	Rs. 2780
3	Mr. A Jha	workshop	M. S. University	Rs. 3665
4	Mr. A Ubale	International conference	Shahapur College, Dist. Thane	Rs. 1500
5	Dr. S Gotpagar	International conference	Shivle College, Dist. Thane	Rs. 2640
6	Dr. K Ghorude	Principals' Association meeting	RTM Nagpur University, Nagpur	Rs. 12825
7	Dr. K Ghorude	National conference	Indian Society of Labour Economics, Thiruvananthapuram	Rs. 24500
8	Dr. M Andhale	National seminar	Pune University	Rs. 3650
9	Mrs.Vandana Bendale	National conference	Wada College	Rs. 2132
10	Mr. Manohar Bhagirath	National conference	Jaunpur College	Rs. 5835

| 11 | Mrs. V. S. Khopkar | Refresher Course | University of Mumbai | Rs. 4508 | |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
--	--	--	--	--	--

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Teacher's Fellowship under FDP	01 (Dept. of English)	From 1st February 2017 to 31st January 2019 (2 years)

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

	Teaching		Non- teaching	
Year	Permanent	Fulltime	permanent	Fulltime
2017-18	45	45	64	64

6.3.5 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Students' Aid Fund (SAF)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
 (with in 100 words each)
The financial audit is carried out by Mr M. R. Padhye & Co. for external audit and Mr. R. Divekar carried out by Mr. R. G. Divekar. The expenditure and income are carefully recorded and verified by the concerned authorities well in time.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Our institution has not received funds from any of the above-mentioned bodies. The daily affairs of the college are maintained through the amount sanctioned by the University from the students' fees which are collected under different headings. In this table, "individuals" in the first column refers to students; Column 2 states the amount received from them under the said heading.

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Gymkhana & Other Fee	927150/-	Sports facilities, sports gear & T-shirts, Cultural activities, NCC activities. Food provided daily to sportspersons, food provided to cultural students when practising for an event, and to NCC students during practice and events. Travel expenses of all sports and cultural students. Remuneration for director. Rent for musical instruments.
E-Charges	30780/-	Internet
Laboratory Fee/ Breakages	535400/-	Purchase and maintenance of Equipments and consumables
Library Fee	256000/-	Purchase of Books & furniture
T. C. Fee	168000/-	Establishment expenditure
TYBCom/ BSc Computer Fee	625640/-	Training for the subject of Computer Application
Rural Development Fee	78600/-	Rural Development Camp & Practical
College magazine	146000/-	Publication of College magazine
Self-Financed Courses	24265109/-	Salaries of staff, purchase of books in the library, computer lab equipment & maintenance, Industrial visits/ field study trips of students of these courses
Ministry of Youth Affairs & Sports	85000/-	NSS activities and camp

6.4.2 Total corpus fund generated   Rs. 5400000/-

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai (submitted form)	No	--
Administrative	Yes	M. R. Padhye & Co.	Yes	R G Divekar

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Several departments in the institute generate defaulters' list which is displayed on the notice board. Then the institute sends letters to their parents and a meeting is arranged with them.

6.5.3 Development programmes for support staff (at least three)
Nil

6.5.4 Post Accreditation initiative(s) (mention at least three):

As before, the college encourages staff to take up Faculty Development Programmes. Mr. Shriram Dongre from the Department of English was permitted to go on the UGC FDP programme for Ph.D. from 1st February 2017 for a period of 2 years.

The college NSS and NCC units actively support government agencies during the Ganapati Visarjan and for any other programme that they are called for.

The college continues its dedication for rural development in adopting a village and having an annual camp there through its NSS unit. The students' bond with the villagers is a sight to see. The Rural Development department also organises visits to remote villages.

The college updates its software in the office, library and laboratories to the latest technology as per requirement.

The procedure for expansion of Computer Science, Information Technology and Bio-Technology at the undergraduate level is on the anvil due to the growing demand of the industry.

6.5.5

a. Submission of Data for AISHE portal   : (Yes /~~No~~)

Our college office has a login ID at the AISHE portal since 2011-12. The college feeds data on various broad items for e.g., basic details of the institution, teachers' details, details of non-teaching staff, programmes conducted under various departments, centres, students enrolled in these programmes, examination results of each programme of the year, financial information such as receipts and expenditure under various heads, availability of infrastructure and scholarships, loan and accreditation.

b. Participation in NIRF   : (~~Yes~~ /No)
c. ISO Certification   : (~~Yes~~ /No)
d. NBA or any other quality audit   : (~~Yes~~ /No)

6.5.6 Number of Quality Initiatives undertaken during the year:

Year	Name of quality initiatives by IQAC	Date of conducting activity	Duration(from—to--)	Number of participants
2017-18	--	--	--	--

CRITERION VII –INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
"Women empowerment" by NSS	28th November 2017	30	20

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

- Vermiculture and recycling of waste from trash bottles by Department of Zoology
- Restricted utilization of double glass distillation to conserve water by Department of Zoology
- Decomposition of plants used during practical by Department of Botany

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/ Rails	Yes	2
Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility – Quick access to study material,seating arrangement for exam in ground floor	Yes	2

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
--	--	--	--	--	--	--

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Students' Prospectus	Beginning of each academic year	An annual booklet that provides all the details related to the vision and mission of the college. A detailed description of the courses offered along with the syllabus and fee structure. The rules and regulations to be followed

		by the student also find a mention. The discipline and behaviour along with the do's and don'ts is also mentioned. The facilities and services the student can avail is also made available. The examination pattern and the grading scheme is also provided

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
National Yoga Day	20th June 2017	30
College Founder's Birth anniversary celebrated as "Prerna Day"	14th July 2017	425 (Staff and Students)
NSS students volunteered in One day event "lokshahivaktrutva and essay writing vasai-virar"		29
Students celebrate "Teachers' Day"	5th September 2017	All Departments
NCC students celebrated unity day at Mithibai College	31st October 2017	30
NSS students participated in programme on road safety	25th November 2017	67
NCC students participated in the "Tribute Run" held at Worli , Mumbai	26th November 2017	25
Celebration of World Geography Day by Geography Dept	14th Jan 2018	100
Camp organized by Rural Development Department	9th & 10th Feb 2018	100
Sketch Activity conducted by Department of Political Science	30th June every year	154
Human Rights day observed by Department of Political Science	10th December every year	90
Organised mathematical quiz and seminar	December 2017	45 (Department of Mathematics)

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Save Beach program organized on Earth Day (22nd April 2018) by NCC and 35 NCC Cadets participated.
- Tree plantation programme organized on 1st July 2017 by NSS and 30 students participated.
- "Swachhta Pakhawada" organized on 12th August 2017 by NCC. 65 volunteers participated.
- Installation of LED board at the college lobby to convey information to students instead of putting notices that utilize paper. The library has one which was installed many years ago.

7.2 Best Practices

Describe at least two institutional best practices
- Installation of LED Board in the college lobby to display broadcast messages for the benefit of all

students
- All Departments utilize both sides of computer stationery to drastically reduce paper wastage. Office staff use the blank sheet at the back of used papers for rough printing.
- Taking care of stray domestic animals (dog/cat) that wander in the college
- The college canteen is exclusively run by **Mahila Udhyog**, a unique feature that encourages destitute women and women from the villages to earn a livelihood and stay independent.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://avc.ac.in/naac/Best_Practice_2017-18.pdf.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

The college offers quality education to girl students without any distinction from male students, which is one of the main objectives and mission of the college. The college encourages the girl students to face challenges and opportunities that come their way. Their skills are sharpened and teachers guide them in the right direction towards their career path.

Part A Point 9

IQAC Composition

The IQAC was formed as per the Guidelines of the NAAC October 2013. The members of the IQAC are as follows:

1. Dr. Keshav N. Ghorude, Principal and Chairperson
2. Dr. Gangambika Savagaon, Co-ordinator
3. Mr. A. K. Jha
4. Dr. Suresh Gotpagar
5. Dr. R. N. Jadhav
6. Dr. Deepa Murdeshwar-Katre
7. Mr. Ajay Kamble, Librarian
8. Dr. A. W. Ubale
9. Dr. Willy Shah
10. Dr. Sunil B. Avhad
11. Dr. M. P. Tirpude
12. Dr. S. A. Shende, Alumni Representative
13. Shri M. Mohol, Management Representative
14. Mr. DilipVartak, Registrar
15. Mr. Ajay Kawatwar, Laboratory Assistant

The primary aim of the IQAC is to be a catalyst in the improvement of the college and contribute to the enhancement of the reputation of the college as one that has a vision to provide quality education to girls and the socially underprivileged classes.

The IQAC will function as a committee that will encourage the maintenance of the learner-centric environment of the college. It will encourage departments to organize workshops and seminars for students and staff. It will attempt to add more good practices in the college than it already has.